



OFFICE OF GRADUATE MEDICAL EDUCATION

Policy/Procedure

TITLE: Vendor Relation Policy	
PAGES: 3	REPLACES: N/A
EFFECTIVE DATE: 07.01.21	POLICY/PROCEDURE #:
REVIEWED DATE:	
REVISED DATE:	
(Please put an "X" before policy type that applies) - X INSTITUTION PROGRAM	

SCOPE:

This policy applies to all resident physicians training in a Parkview Health ACGME-accredited specialty program. The Sponsoring Institution (Parkview Health) must demonstrate adherence to all institutional graduate medical education policies and procedures (IV.A) (Core)

PURPOSE:

The purpose of this policy is to define the procedures and related responsibilities of Parkview Health and resident physicians in specialty programs regarding interactions between vendors, manufacturers/representatives, and resident physician and each of the ACGME-accredited specialty program. This policy is written in compliance with the Accreditation Counsel for Graduate Medical Education (ACGME) requirements regarding vendors (IV.L.):

IV.L. Vendors: The Sponsoring Institution must maintain a policy that addresses interactions between vendor representatives/corporations and resident physicians and each of its ACGME-accredited specialty programs. (Core)

POLICY:

Although partnerships between vendors and resident physicians are vital to improve clinical management of diseases and improve patient care, some relationships may create actual or preserved conflicts of interest for health care providers. A conflict of interest occurs when professional requirements of a physician's role may be compromised due to the influence by a vendor through gifts or services unrelated to the benefit of patients. This policy addresses resident physician behavior and relationships with vendors. The goal of this policy is to further the professional accountability in trainees to their patients and colleagues.

PROCEDURE:

Registration

Manufacturer and Vendor representatives shall follow the guidelines below:

1. Representatives will be seen by appointment only. This will assist both the vendors and the hospital staff in efficient utilization of their time.
2. Representatives will register with Parkview Health prior to their visit and complete a confidentiality statement.
3. Representatives must obtain a badge at the time of registration. Representatives without a badge will be escorted to security to be registered and issued an authorization badge.
4. Representatives who fail to comply with any facility guideline policy or procedure will have a record of the infraction placed on their profile.
5. Continued failure to comply with any facility guideline, policy or procedure will result in the offending representative being denied access to Parkview Health and their company notified of this action.



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Observation

1. Representatives are not to scrub in.
2. Representatives are not to participate in direct hands-on patient care at any time.
3. The representative may only provide technical information on the product or device or to perform remote calibration adjustments to devices to the specification of the physician performing the procedure.
4. Visitors may observe in the surgical and interventional areas if the following conditions are met:
 - a. Any visitor requesting to observe procedures should receive prior approval if possible, from the department director and the physician performing the procedure.
 - b. Only scheduled cases at normal business hours may be observed.
 - c. The patient must give consent for observation prior to the procedure. Consent must be documented in patient's chart.
 - d. A confidentiality agreement, a release of liability, statement of "good health" (proof of immunizations and current TB status) must be signed.
5. Clinical experiences and observations for students enrolled in educational programs under the contract with Parkview Health are coordinated through the Office of Graduate Medical Education.
6. Resident physicians will only interact with vendors and visitors who comply with the procedures outlined in this policy. Resident physicians will receive instructions regarding vendors and interactions during orientation.

Personal Gifts

1. Personal gifts of significant value (more than \$50/year) must not be accepted from those who are promoting products for sale.
2. Resident physicians should not participate in a company's promotional activities since they could create a perception of a biased relationship.
3. Gifts include meals, services, entertainment that are not provided as part of appropriately sanctioned educational activities.

Disclosure of Relationships with Industry:

1. Faculty must provide specific written information on financial interests related to their work on an annual basis to Parkview Health.
2. Individuals must disclose their actual and potential conflicts of interest related to any institutional deliberations and generally may not participate where he/she has an actual or potential conflict of interest. This conflict of interest should not affect or appear to affect his/her supervision of students, resident physicians, or trainees.



PARKVIEW HEALTH

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LINKED/RELATED POLICIES:
REFERENCES/AUTHORITIES: Institutional Requirements, Accreditation Council for Graduate Medical Education, 2021

Reviewed/Approved	Date Approved
Graduate Medical Education Committee, GMEC	06.18.21

Name of Approving Entity	Date Approved
Parkview Health Governing Body for GME	06.18.21